

Arrangements for Student Transfer

1. Introduction

- 1.1 As a Higher Education Provider registered with the Office for Students in the category Approved (Fee Cap), LAMDA is required, in fulfilment of ongoing condition of registration F2, to publish the following information concerning students transferring into and away from LAMDA.

2. Students wishing to transfer to LAMDA

- 2.1 LAMDA's Higher Education programmes are currently validated by the University of Kent, and we are therefore bound by the University's Academic Regulations and Codes of Practice. The relevant Code of Practice is *Annex R, Accreditation of Prior Learning (APL)*, which is published here <https://www.kent.ac.uk/teaching/qa/codes/taught/annexr.html>
- 2.2 These University of Kent regulations permit individual programmes of study to specify their own arrangements for students wishing to transfer in through APL.
- 2.3 None of LAMDA's programmes will accept entry through APL.
- 2.4 Alongside the general regulations governing accreditation of prior learning, the specification for each validated programme also clearly states the relevant arrangements for that programme. The programme specifications are published at <https://www.kent.ac.uk/teaching/qa/collaborative/validation/profiles/lamda.html>
- 2.5 Student numbers on LAMDA's HE courses are strictly limited and competition for places is intense. Entry is largely determined by a rigorous process of auditions and interviews, often lasting several months, and entry cohorts are carefully curated. Learning and teaching is intensive and predicated upon an ensemble ethos which strengthens as the courses are delivered. Nearly all modules last a full academic year. For all of these reasons, entry mid-way through a programme, or entry with advanced standing or partial credit, would not be appropriate.

3. Students wishing to transfer from LAMDA

- 3.1 Students wishing to transfer out will receive appropriate information, advice and guidance from their personal tutors and from the Student and Academic Services department, so that they can make an informed decision that takes into account their

academic standing, artistic development, personal wellbeing and financial/student loan position.

3.2 Having taken a final decision to transfer from LAMDA to another HE Provider before completing their intended programme of study, students will be provided with a transcript setting out their achievement on any modules which have been completed. Transcripts will set out

- essential student identifiers, including name, HUSID and LAMDA/Kent ID
- essential programme data, including title, level and enrolment date
- marks for each completed module
- the academic level of each completed module
- the amount of credit awarded for each completed module, as per the standard UK credit framework and as it relates to the ECTS equivalent.

3.3 Where appropriate, and only with the student's consent, LAMDA will offer to the receiving HE Provider additional contextual information concerning the student.

4. Degree Awarding Powers

4.1 LAMDA is currently (January 2020) in the process of being assessed for the right to award its own taught degrees. If successful, LAMDA will assume responsibility for all matters concerning academic procedures and regulations, and the University of Kent regulations quoted above will no longer apply.

4.2 LAMDA will publish a revised version of this statement when and if degree awarding powers are granted. However, the principles outlined above, including those concerning students wishing to transfer in (as outlined in 2.3 and 2.5 above), will continue to apply.
