

## Student Regulations

The following rules apply to all LAMDA students for the duration of their studies. Students who breach the regulations may be subjected to disciplinary procedures, as detailed in the Student Misconduct Policy & Procedure, available via Canvas. This covers everything from an informal warning for a first offence right through to your studies being terminated for serious/repeated misconduct.

LAMDA's mission is to foster exceptional talent through world-leading performance arts training, ensuring inclusive access and empowering students to enrich global culture by excelling on the world stage. The ensemble is at the heart of LAMDA's values, and the ensemble is:

- Inclusive
- Collaborative
- Compassionate

LAMDA's behaviours are more than what we do, they make us what we are. We are:

- Respectful
- Inspiring
- Innovative
- Supportive
- Inquisitive
- Rigorous

## Student Regulations: General Student Expectations

1. LAMDA operates a number of policies and procedures, including policies on Equal Opportunities; Freedom of Speech; Student Misconduct; Harassment and Sexual Misconduct; Academic Misconduct; Health and Safety; Acceptable Use of IT; and Safeguarding. LAMDA may add and amend to these during your studies, as set out in the enrolment Terms and Conditions. Students are always expected to conduct themselves in line with our values and behaviours, and within the terms of our policies. Students who break the rules may be subject to disciplinary proceedings. Failure to follow the expected standards outlined in our policies may result in termination of studies, as outlined in the Student Misconduct Policy.
2. All LAMDA policies will be interpreted and applied in a manner compatible with LAMDA's Code of Practice on Freedom of Speech. In applying these Regulations, LAMDA will have particular regard to, and place significant weight on the importance of freedom of speech within the law, academic freedom and tolerance for controversial views in an educational context and environment.
3. Students must attend all classes regularly and punctually and take part in performances as directed. There are no optional classes. If absence is essential, prior permission should be obtained from the appropriate Course Leader. For absences of more than a day, for professional work or family reasons for instance, prior permission must be obtained from the Vice-Principal Actor Training & Drama School, or the Head of Production & Technical Training, as appropriate.

4. Students shall have no choice in the selection of their instructors. They are required to attend all classes arranged for them and to accept any role which is allocated to them by their Course Leader. This applies for internal projects and public performances alike. Students have the right to raise genuine concerns or issues, and the Student Handbook sets out how to do so, through the processes for feedback and complaints.
5. All cases of unexpected lateness or absence through illness must be notified immediately by email to [absence@lamda.ac.uk](mailto:absence@lamda.ac.uk), no later than 8.30am for a 9am class, and 9.30am, for a 10.00am class. Please note that you may only self-certify for up to 5 working days. In cases of illness of more than 5 working days, a doctor's certificate must be obtained. If you are absent from assessed classes where a formally graded activity is scheduled to take place, you should complete the Mitigating Circumstances Form, available via Canvas. Please also contact your Year Tutor or the Student Advisor if you need advice on this.
6. Students who are late or absent without reason, or have repeated issues with lateness / punctuality as outlined in our 'Punctuality, Attendance and Engagement' section in the Student Handbook may be called for a Training Concern meeting and may ultimately be subject to disciplinary proceedings including dismissal.
7. Students may be required to work in the evenings, on Saturdays, Sundays and Bank Holidays where necessary.
8. Students are expected to conduct themselves with due care and attention to health and safety guidelines. Any student who acts outside the guidelines and risks their own safety and the safety of those around them may be subject to disciplinary proceedings including dismissal.
9. Students are not permitted to film, photograph, publish or record any aspect of LAMDA's work including but not limited to, rehearsals, productions, workshops, classes or scene showings on any recording format, including mobile phones and no footage can be aired or published on any external or public media (including but not limited to YouTube, Facebook, Instagram, Tik Tok etc.) without the prior written consent of *either* the Vice-Principal Actor Training & Drama School, *or* the Head of Production & Technical Training, *and* all actors and artists involved.
10. The use of any form of social media for the making of defamatory statements about LAMDA, its staff, students or people and organisations associated with it, as well as its professional and artistic achievements and output, may be subject to disciplinary proceedings. The definition of social media in this context is as an umbrella term for any tool or service that facilitates the documenting and exchange of information over the internet (e.g. Facebook, WhatsApp, Instagram, Tik Tok, X etc.). Further details are contained in the Student Social Media Policy, included in the Student Handbook.
11. Students must take responsibility for their own learning and work pro-actively with fellow students and staff. Communication from tutors and staff is via your LAMDA IT account. All students are expected to engage regularly with their LAMDA emails and online learning platforms, familiarise themselves with their timetables and other key sources of information such as handbooks and assessment briefs, and engage with any independent study tasks within the timeframes set.

12. Students are encouraged to declare to our staff if they have a disability, injury, or other mitigating circumstances which may affect them, so that appropriate support can be provided.
13. Behaviour at LAMDA (online, onsite and when representing LAMDA on trips or external events) must meet professional standards at all times. Misconduct such as bullying, damaging property, physical/sexual assault, hostile or discriminatory language, or abusive activity relating to an individual's protected characteristics will not be tolerated. A more comprehensive list of behaviours and the potential consequences arising from them is detailed in the Student Misconduct Policy.
14. Students are required to behave with honesty and integrity in fulfilling requirements in relation to assessment of their academic progress. All assessment and academic disciplinary matters relating to students enrolled on programmes leading to degrees or higher education credits will follow the procedures laid down in the Academic Regulations and Credit Framework. This includes the regulations governing academic offences (such as cheating, plagiarism or attempting to influence an examiner or tutor improperly).
15. A student's course of study will be terminated if they fail to make satisfactory progress within that course of study, in accordance with our policies and procedures.
16. The Academy reserves the right to alter the curriculum, staffing or regulations, within the enrolment Terms and Conditions.

### **Student Regulations: Financial**

17. Fees for each term must be paid in advance and no later than the date specified in the student's offer letter. This does not apply to students whose fees are paid via certain official student loan schemes; the Terms and Conditions set out the details of this provision. Any student who is in arrears with their fees will not be able to progress with their course until all outstanding monies owed to LAMDA are paid. Students who have not paid their fees in full prior to completing their course of study will have their degree withheld until such payments are made.
18. All payments will be subject to the Terms and Conditions relating to refunds, as published on the LAMDA website.
19. Students intending to leave LAMDA must give at least a full term's notice in writing of such intention to Vice-Principal Actor Training & Drama School, or the Head of Production & Technical Training. Students will be liable for fees throughout the notice period (for example if a student leaves halfway through the Autumn term they are liable for the remainder of fees for that term and the full fees for the following Spring term). Separate arrangements are in place for students funded via the UK Student Loans Company; the Terms and Conditions set out the details of these.

### **Student Regulations: External Engagement**

20. Students are expected to devote their whole attention and work time to their course. They are not to undertake outside professional or amateur engagements in the performing arts industry during term time without the prior written approval of the Vice-Principal Actor Training & Drama School, or the Head of Production & Technical Training,

nor engage in outside employment in other areas during term time where it might impede or prevent their studies.

21. Students may not attend outside classes without prior permission of either the Vice-Principal Actor Training & Drama School, or the Head of Production & Technical Training.
22. No student may sign an agreement or otherwise come to any understanding with regard to their professional services with any Artist's Agent or employer without the permission of the Principal & CEO.
23. Interviews are not to be given to the press, radio or television unless organised by LAMDA.

### **Student Regulations: Facilities and Estates**

24. LAMDA premises are designated no smoking areas. This also applies to e-cigarettes and vapes.
25. The Academy does not accept responsibility for the loss of or damage to any property belonging to students either on the premises or at outside rehearsal or performance spaces.

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### **Version Control: Document History and Next Review**

Academic Board has responsibility for approval of any amendments to this policy and for keeping all such academic policies under regular review.

<b>Version</b>	3 (Previous were versions titled 'Academy Regulations')
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<b>Due for next review:</b>	June 2026
<b>Owner</b>	Student Services