

LAMDA Examiner – Job Description

The Role

LAMDA Examiners are freelance individuals who attend examination sessions and assess learners across all of our performance and communication syllabi, including:

- Acting,
- Devising Drama
- Group
- Introductory
- Mime
- Musical Theatre
- PCertLAM
- Reading for Performance
- Speaking in Public
- Speaking Verse and Prose
- Shakespeare for Performance

Every Examiner examines across every syllabus, all of which are available to download from the LAMDA website, and applicants are encouraged to review these prior to application. It is essential that applicants have been teaching across a range of the LAMDA syllabi, including working with Learners with a range of ages and abilities, in order to be able to assess across the breadth of our exams.

Key Responsibilities

To assess performance and communication exams fairly, consistently, and without prejudice, against clear assessment criteria. They will demonstrate:

- Attention to detail
- Strong time management skills, enabling prompt processing of reports and feedback
- Excellent written and verbal communication skills
- Outstanding interpersonal skills, professionalism and reliability under pressure
- Exemplary safeguarding practice
- Receptiveness to training and upskilling opportunities
- Strong computer skills. LAMDA reports are completed digitally using an app that is compatible with iPads, and examiners are required to provide their own iPad for marking in the exam room

Experience, Skills and Knowledge Required

We are looking for teachers and performing arts professionals who can demonstrate:

- At least five years of teaching experience, working across a range of ages and abilities
- At least two years of experience teaching the LAMDA syllabi
- A recognised teaching qualification or a Level 7 qualification, such as an MA, in a relevant arts-based subject

Availability

Examiners are expected to carry out a minimum of twenty examining sessions per academic year, including both weekday and weekend work. The majority of our exam sessions happen in our peak months of November, February, March, May, June, and July. After training, Examiners will primarily be offered sessions within roughly an hour's radius of their home address.

However, availability to travel greater distances is essential. Once a minimum of two full years of service and at least forty examining sessions have been completed, Examiners will be invited to undertake upskilling for ROA (Remote Online Assessments) examining and have the opportunity to be considered for international examining opportunities.

Training

Training to be a freelance LAMDA Examiner is unpaid and usually occurs between September and March each academic year, including:

- Half-day of initial online training
- Full weekend (Saturday and Sunday) of in-person training at LAMDA HQ in London
- Three days of in-person training at one of LAMDA's public centres at LAMDA's discretion based upon an Examiner's home location and availability (please see the LAMDA website for more information about these locations)
- Final half-day of online training

Payment Expectations

LAMDA Examiners are freelance professionals, responsible for their own tax arrangements. Examining sessions are paid after they have been completed. Travel expenses and overnight accommodation, where authorised, will be reimbursed by LAMDA.